

FORT EUSTIS/FORT STORY ENVIRONMENTAL MANAGEMENT Training Requirements

In accordance with ISO 14001 and regulatory requirements, environmental management training at Fort Eustis and Fort Story is commensurate with the level of potential impact a job might have on the environment. The program assures that personnel are trained and competent, depending on their job assignment.

Training Information	EMS Awareness	Basic Environmental Management (BEM)	Interim Environmental Management (IEM)	Advanced Environmental Management (AEM)**
Personnel required to be trained	All personnel <ul style="list-style-type: none"> • working on or on behalf of the installation (including active military, civilian, contractors, tenants, and administrative personnel) 	All personnel: <ul style="list-style-type: none"> • handling hazardous materials (HM) • handling hazardous wastes (HW) • handling universal wastes (UW) • designated as Recycling Coordinators (RC) • within the EMS Phase 1 implementation fence line* 	Supervisors <ul style="list-style-type: none"> • of personnel requiring BEM training and/or within the EMS Phase 1 implementation fence line* 	All personnel designated as <ul style="list-style-type: none"> • Activity Environmental Coordinators (AEC) • Hazardous Waste Coordinators (HWC)
Regulatory basis for training requirement	DA requirement, consistent with ISO 14001 4.4.2.	RCRA	RCRA	RCRA
Format	1. Online via DPW-ED intranet site*** 2. Controlled CD at job computer, or 3. Controlled CD through Ed Center	1. Online via DPW-ED intranet site 2. Classroom by AEC or HWC	1. Online via DPW-ED intranet site 2. Classroom by AEC or HWC	1. Classroom by DPW-ED
Frequency	1. Initial-w/in 30 days of assignment to installation 2. Refresher-annual	1. Initial-w/in 6 mos. of being assigned duties 2. Refresher-annual		1. Before performing any AEC/HWC duties 2. Refresher-annual
Duration	15 minutes	3 hrs	2 hrs	1. Initial-8 hrs 2. Refresher-4 hrs

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How competence is determined	Test			
Training record(s)	Certificate/roster maintained by AEC/EMS Training POC	Roster/test results maintained by AEC	Roster/test results maintained by AEC	Roster/test results maintained by DPW-ED
Records retention time	3 yrs			
Installation level reqmt.	TCFE Reg 200-6, Appendix C			
POC for add'l information	Linda Rice or Chris Thompson, DPW-ED	Jim McKown, DPW-ED		

Notes:

* Phase 1 –EMS Implementation activities are: Motor pools (7th Gp); DPW-Environmental Division; DPW-Energy Coordinator; Hazmart (DOL); Solid Waste/Recycle/HW Facility; Training Areas & Ranges (DPMTSEC); NRCC (Customer Service/Business Support only); PAO

** AEM training provided during the months of March and October

*** DPW-ED intranet site is <https://eustwsintra02/enrd/>